



CITY OF SOAP LAKE

PO Box 1270
239 - 2nd Avenue SE
Soap Lake WA 98851
509-246-1211 (Phone)
509-246-1213 (Fax)

For Staff Use Only

Date Fee Paid: _____

Application No: _____

BOUNDARY LINE ADJUSTMENT/LOT CONSOLIDATION APPLICATION

Legal Owner's Name _____ Phone: _____

Mailing Address: _____

City, State, Zip Code _____

Site Address (if known) _____

Reason for Boundary Line Adjustment/Lot Consolidation _____

The following must be submitted at time of application:

1. A map depicting the boundary line adjustment (survey required).
2. Complete legal description

The above information is true and complete to the best of my knowledge. Boundary line adjustments will require signatures of both Grantor and Grantee or their agent.

Signature of Grantor/Agent Date: _____

Signature of Grantee/Agent Date: _____

NOTICE TO PROPERTY OWNER

The City of Soap Lake does not guarantee building site, legal access, available water, or septic areas for parcels receiving approval for boundary line adjustments or lot consolidation. Platting your property (if you can meet platting and subdivision standards) will ensure certain development rights. All property taxes must be paid in full on all affected parcels considered for boundary line adjustment prior to completion of this application process. The Treasurer's office cannot stamp your deed for recording until all taxes and assessments are paid in full.

Final review by the County Planning Department will require confirmation of ownership and legal description from the County Assessor's Office.

OFFICIAL USE ONLY

Boundary Line Adjustment Fee \$100.00 Date Paid _____ Receipt No. _____

Original Parcel No. _____ New Parcel No. _____

Original Parcel Size _____ Proposed Parcel Size _____

Parcel Zoning _____ Minimum Lot Size _____

Departmental Review:

1. Assessor's Office _____ Date _____

2. Planning Department _____ Date _____

3. Treasurer's Office _____ Date _____

Summary: _____

Special Instructions: _____

Boundary Line Adjustment Parcel No. _____

Lot Consolidation